



ALCOHOLIC BEVERAGE PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: 90 SVS/SVR (Mr Marvin C. Cox)
Supersedes AFI 34-219, 90 SW Sup 1,
25 October 2000

Certified by: 90 SVS/CC (Lt Col Jack E. Mitchell)
Pages: 5
Distribution: F

This publication supplements AFI 34-219, 9 September 1998. It establishes and defines specific local procedures and standards that govern the control, procurement, sale, and use of alcoholic beverages on Francis E. Warren Air Force Base, Wyoming. This supplement applies to all 90th Space Wing and subordinate units assigned, attached, or supported by the 90th Space Wing. Maintain and dispose of records created as a result of prescribed processes in accordance with AFMAN 37-139, *Records Disposition Schedule* (will become AFMAN 33-322, Volume 4). Comply with AFI 33-332/AFSPC Sup 1, *Privacy Act*, for documents containing privacy act information. For official use only information, comply with DoDR 5400.7, *DoD Freedom of Information Act Program*, Air Force Supplement/AFSPC Sup 1, Chapter 4. IAW AFI 33-360V1, 90 SW SUP 1, paragraph 1.9., the 90th Mission Support Group Commander is designated approval authority for this publication. The signature block remains that of the 90th Space Wing Commander.

SUMMARY OF REVISIONS

This publication is revised to delete VOQ/VIP Quarters, add the lodging facility, merges the Shoppette and Class VI, and adds wine by the bottle for off-premise consumption at the collocated club complex, in **Table 2.1. (Added), Sale and/or Consumption of Alcoholic Beverages Authorization**, and updates office symbols throughout the publication. A bar (|) indicates changes from the previous edition.

1.1.2. For the purpose of this publication, the term "adult" is defined as those persons 21 years of age or older as specified by Wyoming State Law.

2.1.6. The sale and/or consumption of alcoholic beverages authorization are shown in **Table 2.1. (Added)**.

2.1.6.1. (Added) In addition to the facilities identified, alcoholic beverages may be possessed and consumed on Francis E. Warren Air Force Base (FEW) in the following areas:

2.1.6.1.1. (Added) Government quarters.

2.1.6.1.2. (Added) Softball fields (beer/wine coolers for personal consumption only).

2.1.6.1.3. (Added) For any other recreation areas or facilities on base, such as FAMCAMP, base lakes pavilions, parade field, and squadron picnic areas, permission to possess and consume alcoholic beverages (limited to beer and wine coolers for personal consumption or free distribution) must be approved in writing by 90 MSG/CD, in advance. Applications for possession/consumption at on-base locations must be submitted at least 2 weeks prior to the event and must contain the following information:

2.1.6.1.3.1. (Added) Description and location of the event where beverages will be served.

2.1.6.1.3.2. (Added) Approximate number of participants.

2.1.6.1.3.3. (Added) Types of beverages to be served; both alcoholic and non-alcoholic.

2.1.6.1.3.4. (Added) Food to be served.

2.1.6.1.3.5. (Added) Supervisors in charge by name and duty phone number.

2.1.6.1.3.6. (Added) Designated drivers by name and duty phone number.

2.1.6.1.3.7. (Added) Routing as shown in **Attachment 3 (Added), Example Format for Request For Use Of Alcoholic Beverages Memorandum**, with final approval by the 90 MSG/CD.

Table 2.1. (Added) Sale and/or Consumption of Alcoholic Beverages Authorization.

FACILITY	SELL	CONSUME	FOR ON- PREMISE CONSUMPTION	FOR OFF- PREMISE CONSUMPTION
Collocated Club Complex	X	X	X	X (beer & wine by the bottle)
AAFES Shoppette & Class VI	X			X
Lodging (Bldgs, 74, 274, and 275) Lodging reception desk in Bldg 216 for sale and off- premise consumption only	X	X	X	
Warren Bowling Center (beer, wine coolers, and miniatures)	X	X	X	
Golf Course	X	X	X	

Attachment 3 (Added)**EXAMPLE FORMAT FOR REQUEST FOR USE OF ALCOHOLIC BEVERAGES
MEMORANDUM**

(DATE)

MEMORANDUM FOR Squadron Commander _____

90 SVS/SVR _____

90 SVS/CC _____

90 MSG/CD _____

(IN TURN)

FROM: _____

Complete Office Symbol /Duty Phone

SUBJECT: Approval to Dispense Alcoholic Beverages

1. Request approval to dispense/consume alcoholic beverages at the FAMCAMP Pavilion, Base Lake Pavilions (circle one), or other outdoor area _____ during the hours of _____ to _____, on (Date) _____. I understand that this memorandum serves as approval for use of alcohol only, and that I must coordinate/confirm my reservation with Outdoor Recreation (773-2988).

2. This request is in support of a sponsored event as described below:

a. Type of party/event: _____.

b. Responsible party/event monitor(s): _____.

c. Type of beverages to be served: _____.

d. Food to be served: _____.

e. Approximate number of personnel attending: _____.

3. Party/event monitor(s) understand their responsibilities in regard to health and safety of the personnel present and their potential liability under the Dramshop Theory and that alcoholic beverages will not be sold at this event.

I UNDERSTAND MY RESPONSIBILITY UNDER THE DRAMSHOP THEORY NOT TO SERVE ALCOHOLIC BEVERAGES TO PERSONS WHO ARE UNDER AGE OR TO THOSE INDIVIDUALS WHO APPEAR TO BE INTOXICATED AND NOT IN COMPLETE CONTROL OF THEIR FACULTIES.

4. Party/event monitor(s) will identify designated drivers.

Name, Party/Event Monitor (Print)

Signature

Name, Designated Driver (Print)

Signature

1st Ind, 90 MSG/CD

MEMORANDUM FOR 90 SVS/SVRO

Request to serve alcoholic beverages at the event listed above is approved/disapproved.

90th Mission Support Group Deputy Commander
(End of Example Format)

THOMAS D. SHEARER, Colonel, USAF
Commander, 90th Space Wing